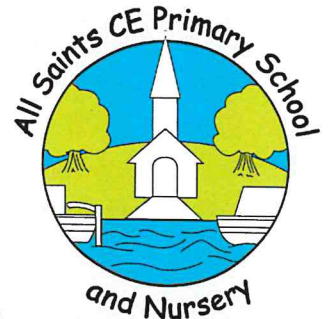




Learning for life, building a firm foundation.  
'This is a Good School' Ofsted



Dear Families,

At All Saints, we believe that our vision, *Learning for life, building a firm foundation*, is vitally important in terms of attendance and punctuality. This is because children need firm foundations on which to build in all aspects of their lives. By attending school regularly and punctually, children will be able to take full advantage of the educational and social and emotional opportunities available to them.

I am writing to inform you about some national changes relating to school attendance. A new national legal framework that schools and families must follow comes into force on 19<sup>th</sup> August 2024. The new statutory guidance reminds parents that children are expected to attend school every day and be on time. In addition, it is important that families understand the changes to **Penalty Notices** (fines) in relation to unauthorised school absences that will be in place when we return to school in September.

Warwickshire County Council's Code of Conduct for the issuing of Penalty Notices will be available at the following link when the legislation comes into effect on 19<sup>th</sup> August 2024: <https://www.warwickshire.gov.uk/school-attendance-exclusions/pupils-non-attendance>

However, in summary, **Penalty Notices** are issued to each parent of each child. For example: two children and two parents will result in four Penalty Notices being issued to the family.

- The first penalty notice issued to a parent in respect of a particular pupil will be charged at **£160** if paid within 28 days. This will be reduced to £80 if paid within 21 days.
- A second penalty notice issued to the same parent in respect of the same pupil is charged at a flat rate of **£160** if paid within 28 days.
- A third penalty notice cannot be issued to the same parent in respect of the same child within 3 years of the date of issue of the first. In a case where the national threshold is met for a third time (or subsequent times) within those 3 years, alternative action should be taken instead. **This will often include considering prosecution, but may include other tools such as one of the other attendance legal interventions.**

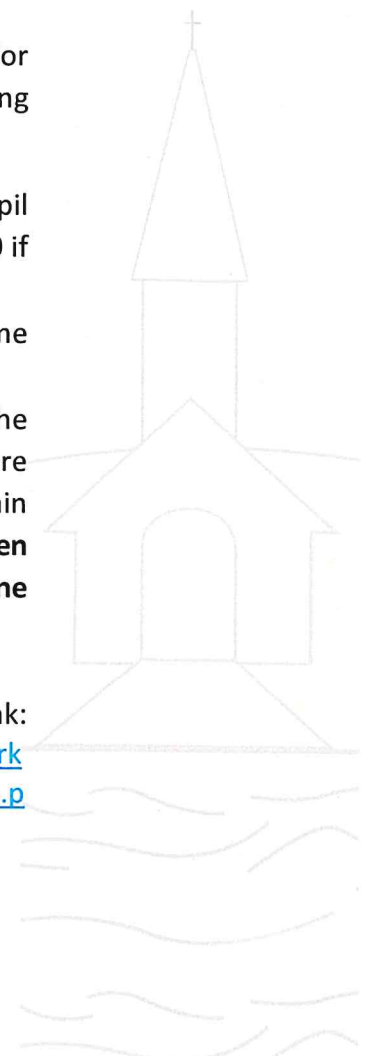
Further details of this updated legal framework can be found at the following link: [https://assets.publishing.service.gov.uk/media/65f1b048133c22b8eecd38f7/Working\\_together\\_to\\_improve\\_school\\_attendance\\_applies\\_from\\_19\\_August\\_2024 .pdf](https://assets.publishing.service.gov.uk/media/65f1b048133c22b8eecd38f7/Working_together_to_improve_school_attendance_applies_from_19_August_2024.pdf)

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Headteacher  
Lisa Harrison

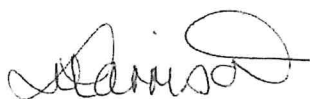


As a school, we would like to work together with families in the times when children might be finding it hard to attend school. We can offer a wide range of support to children and families to help children to attend school every day and on time. We look forward to working together so that children will be able to take full advantage of the educational and social and emotional opportunities available to them.

We are currently in the process of updating our School Attendance Policy and will provide you with access to it in September.

In the meantime, I wish you all a safe and happy summer holiday period and hope that the sun continues to shine for us all.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Lisa Harrison', with a large, stylized flourish at the end.

Lisa Harrison  
Headteacher